PRESENTER MANUAL

ICNC 2023
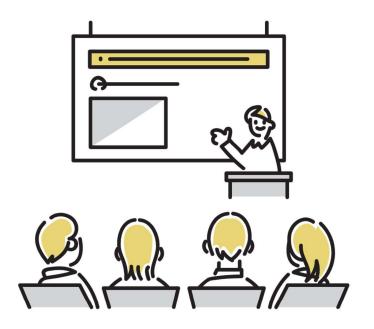SENDAI

THE 12TH
INTERNATIONAL CONFERENCE ON NUCLEAR CRITICALITY SAFETY

October 1st – 6th, 2023   Sendai International Center, Miyagi, Japan

Contents

General Information

Submission of revised abstract and full paper

The result of the peer review of full papers was opened on July 12th. Please log in to the submission system and confirm the result. The result can be viewed from the "Peer review results of full paper" button in your "My Page".
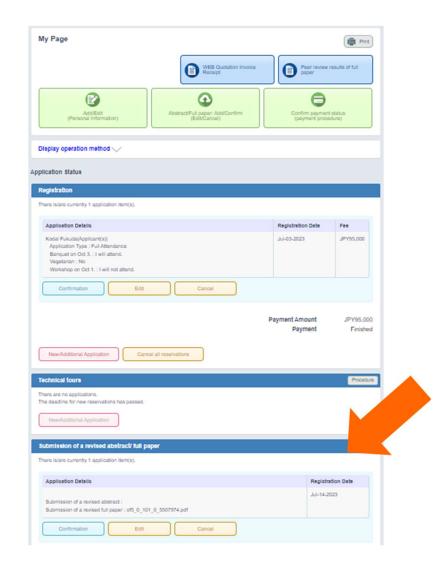
Submission system: https://amarys–jtb.jp/icnc2023/

If you get the "Accept as is" result, you need no action anymore. If there are some typographical errors in your full paper and abstract, you can upload the corrected files by ~~August 25th as notified~~ August 31st.

If you get the "Accept with concerns" result, please revise your full paper and abstract according to the reviewer's comments by ~~August 25th as notified~~ August 31st. You can download the full paper and abstract format from the ICNC2023 official website (https://icnc2023.jaea.go.jp/#sec_7).

Due to technical reasons, the submission system is undergoing maintenance. Now, the alternative system is available instead. Please see the e-mail sent by the system administrator to know URL of the alternative system.

Considering the inconvenience, the deadline for the submission is extended to **August 31st**.

General Information

Submission of copyright form

On the one hand, the one-page abstracts you submitted will be collected and printed as a booklet, which will be distributed at the venue.

On the other hand, all full papers submitted will be compiled into the ICNC2023 proceedings and distributed electronically at the conference venue. In addition, the organizer, Japan Atomic Energy Agency (JAEA), plans to publish the open-public proceedings around a year after the conference.

Therefore, the primary author or the corresponding author should download and complete the following copyright form for the publication of your submitted full paper and abstract. Please send the signed copyright form to the ICNC2023 secretariat (icnc2023-copyright@jaea.go.jp) by **August 25th**.
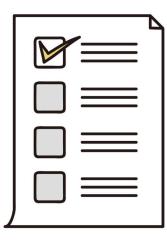
Copyright form: https://icnc2023.jaea.go.jp/images/copyright_form.pdf

Guidance: https://icnc2023.jaea.go.jp/images/Guidance_copyright.pdf

Who has the right to make a presentation?

Only the primary author and co-authors who registered for the conference can make the presentation for a paper. Please do not miss the registration procedure. The information on the registration is provided in our official HP.

Guidance: https://icnc2023.jaea.go.jp/#sec_6

For Oral Presenter

General Rules

- Each speaker has 25 minutes: 20 minutes for the presentation, 5 minutes for Q&A.

- Presentation file format should be .ppt, .pptx or.pdf (Microsoft PowerPoint or Adobe Portable Document Format).

- The aspect ratio should be 4:3 or 16:9.

- The number of slides is not limited but should be appropriate for the presentation time.

- Speakers can transfer the presentation file to a laptop PC (Win) prepared by the organizer using a USB flash memory (Type-A or Type-C) or use their own laptop PC.

- Please complete an operation check of the presentation before the beginning of the session. Laptop PCs are basically available in any break time.

- Speakers are required to give a CV, which includes affiliation, career, major, and so on, to chairpersons. CVs should be less than several lines and typed for readability if possible. So, chairpersons and session presenters are recommended to enter the room 5-10 minutes prior to the begging of the session.

Tools Prepared by the Organizer

- Laptop PC (Windows)

- Projector with cables for HDMI and D-sub15pin
  - ✓ Panasonic/PZ-DZ780JB with 275-inch widescreen or HITACHI/CP-WU8450J with 150-inch widescreen
  - ✓ The organizer will not provide any conversion cables. If speakers want to use the presenter's own PC, which does not have HDMI and D-sub connection terminals, please prepare your own conversion cable.

- Wireless microphone

- Laser pointer with clicker

For Poster Presenter

General Rules

- The poster session will be held in "Exhibition Hall 1" from 16:10 to 17:50 (100 mins) on Tuesday, October 3rd.

- Posters can be displayed as early as Sunday, October 1st in the afternoon until Thursday, October 5th in the morning, Posters should be displayed by noon on Tuesday, October 3rd.at the latest.

- Clearly indicate the title, author(s), and track in the poster, though there is no specific format for posters.

- There is no size requirement for posters, but please note the size of the poster board below.

Tools Prepared by the Organizer

- Poster board for A0 size
    Portrait orientation, 900 mm(width) x 2100 mm(height)

- Chess thumbtacks

Printing Service by the Organizer

The organizer can print and put up posters instead of authors. If you wish to use the printing service, please note the following and send the file by e-mail to icnc2023@jaea.go.jp.

- Organizers can only print **A0 size, portrait** posters.

- The deadline for receiving files is **September 10th, 23:59 (JST).**

- The paper type is "CANON LFM-CPH/A0/145".

- Posters will be printed as we received them. The organizer is not responsible for any problems, e.g., coloring or insufficient margin.

Contact

Please feel free to ask any questions to

secretariat team: icnc2023@jaea.go.jp.